



# ICS Essentials

Back-To-School Edition - August 12, 2010

[www.icsva.org](http://www.icsva.org)

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## Calendar

Summer Office Hours:  
9:00 - 3:00

Teachers Return:  
August 25

New Middle School Student Orientation:  
August 30  
1:00 - 3:00

Teacher Meet & Greet:  
August 31  
10:00 - 12:00

1st Day of School:  
September 1

New Parent Orientation:  
September 2  
7:30 - 8:30

School Picnic:  
September 25

[ICS General Calendar](#)

[eCalendar](#)

## Support ICS

## Back-To-School Information

### Welcome Back

We are looking forward to the beginning of a new school year in just a few weeks. It has been a very busy summer at Immanuel Christian School with significant construction progress on the church and school. Some classrooms have already been relocated to accommodate a new arrangement for primary, elementary and middle school grades. We are also eagerly anticipating the completion of the gym, hopefully in November or December.

All faculty and staff have now been hired and will be arriving in a couple of weeks for several days of training and planning. Please remember our teachers and staff as they prepare for the opening of school. I hope your family will continue to support the school regularly in prayer throughout the school year. We encourage you to join other parents for Park and Pray, our prayer fellowship for parents which meets every Tuesday at 8:30 a.m., and sign up to receive our prayer list via e-mail. The board, staff, teachers, and I are counting on your prayer support as we enter a new school year.



Mr. Stephen Danish  
Administrator

### Back-To-School Web Forms

Please log into [ParentsWeb](#) and complete the Back-To-School web forms. This important information needs to be submitted before the first day of school, September 1. This includes family demographic information, medical information and field trip authorizations.

If you are logging into ParentsWeb for the first time, please click on the First-time Users tab, enter your email address, and click on the New Parent Login to receive your password via the email address you supplied the school. You may change your password after logging in for the first time. (Note to Mac users: ParentsWeb does not support Safari or Opera browsers. Please download and install [Mozilla Firefox](#).) If you difficulty logging in, please contact [Chad Schneider](#), Assistant Administrator.

Other forms and information for the 2010-2011 school year are also available for download. Please complete and return the following forms as needed. These documents are also available for download on the [school website](#) and through [ParentsWeb](#).

- [ICS General Calendar](#)
- Supply Lists:
  - [Lower School \(K-5\)](#)
  - [Middle School \(6-8\)](#)
- [Uniform List](#)
- [Summer Reading List](#)
- Carpool/Field Trips:
  - Zip Code List (only available on [ParentsWeb](#))
  - **Carpool Registration** (needed ASAP)
  - [Volunteer Driver Application](#) (must be updated annually)

[Donate Online](#)

[Beyond the Books](#)

[Free Money Programs](#)

Combined Federal  
Campaign: #74453

[Join Our Mailing List!](#)

- Music:
  - [Orchestra Fee Schedule & Application](#)
  - [Individual and Group Music Instruction Application](#)
  - [Elementary Choir Fee Schedule & Application](#)
  - [Guitar Individual and Group Lessons](#)
  - [Violin Group Lessons](#)



### First Day of School

We will begin the school year at **8:30 a.m. on Wednesday, September 1**, with an assembly in the Worship Center. Please do not go to classrooms. Parents are welcome to attend the assembly. **The first day of school will end at 1:30 p.m.** Students will need to bring a lunch. We are looking forward to a great first day of school and a great school year.

### Class Placement Lists

Class lists for the 2010-2011 school year will be emailed tomorrow. Please direct all questions and concerns regarding class placement to [Mary Jo Copeland](#), Instructional Supervisor.

### New Parent Admission Sessions

If your child is new to ICS, and you have not attended a required admissions session with our Administrator, please note the upcoming meetings:

- Tuesday, August 17, from 8:30-10:00 a.m.
- Thursday, August 26, from 7:30-9:00 p.m.

Please contact [Diane Carnahan](#), Admissions Coordinator, for more information and to RSVP. Unfortunately, we are not able to accommodate children at these meetings, so please make childcare arrangements.



### Orientation Meetings

Please mark your calendar with the following orientation meetings:

- **Monday, August 30**
  - **New Middle School Student Orientation:** 1:00 - 3:00 p.m. in the Library
  - **6th Grade Parent Orientation:** 7:30 - 8:30 p.m. in Classroom
- **Tuesday, August 31**
  - **Teacher Meet & Greet\*** (new): 10:00 a.m. - 12:00 noon (bring supplies)
  - **Kindergarten Showcase:** 10:00 a.m. - 2:00 p.m. (bring supplies)
- **Thursday, September 2**
  - **New Parent Orientation\*\*:** 7:30 - 8:30 p.m. in the Terrace Rooms

#### \* Teacher Meet & Greet

On **Tuesday, August 31, from 10:00 a.m. - 12:00 noon**, students (grades 1-8) and parents will have an informal opportunity to meet their new teacher(s). This will also be a great chance to visit your classroom, drop off all your school supplies and set up your locker (7th & 8th graders only).

#### \*\* New Parent Orientation

All new ICS parents are encouraged to attend this important meeting on **Thursday, September 2, from 7:30 - 8:30 p.m.** There will be an opportunity to meet administrators, to see presentations on general school policies and procedures and to ask questions. Light refreshments will be provided. This evening is for parents only and is not intended for students or small children; please make childcare arrangements.



## Carpool Notes

### General Reminders:

- Carpool drop-off and pick-up will take place in front of the school during this phase of construction.
- Enter and exit the campus with a right turn. Carpools should enter and leave heading either northbound on Backlick or eastbound on Braddock.
- Students should enter and exit the vehicle from the passenger side only.
- Please refrain from cell phone use during carpool. We all need your full attention.
- If you need to pick up a student for an appointment, please do so before 3:00 p.m. After 3:00 p.m., students will be dismissed at the regular carpool time.
- Please refer to the [Carpool Traffic Pattern](#) and [Carpool Reminders](#) documents for further drop-off and pick-up information and instructions.

### Morning Drop-Off Reminders:

- Students must enter through the Glass Breezeway (not the Church) and go to their designated spots (K-5 to the C-Wing hallway and 6-8 to the B-Wing hallway).
- Please give yourself enough margin in the morning to allow for delays. You may drop off no earlier than 8:00 a.m. School starts promptly at 8:30 a.m. so please plan on arriving at 8:15 a.m.
- Please remember to drive slowly and do not pass during morning drop-off.

### Afternoon Pick-Up Reminders:

- Please remember your carpool number and have it hanging on your passenger side visor. They will be issued the first day of school.
- Kindergarten Carpools will pick up at the Braddock Road church entrance.
- Those wishing to walk in to pick up their carpool must park and enter through the Braddock Road church entrance and wait in the B-Wing.
- Please follow the directions and instructions of the faculty members on duty.

## Monthly Tuition Payments

Please remember that your first tuition payment for the new school year was paid in March, and the second monthly payment was made through the [FACTS](#) Tuition Management plan in June or your first month after enrollment. Your tuition payments will continue monthly throughout the summer and school year. If you have any questions concerning your payment plan, please contact [Mandy Croushore](#), Business Manager.

## News & Notes

### Be A Host Family - One More Family Needed!

The Faces & Our Cultures Program is a cultural exchange opportunity for middle school students from Guatemala, who would like to attend ICS from mid-October to mid-December, 2010. Students and families will be matched early on so they can become acquainted before the student arrives. **If you would be interested in hosting a student or would like more information, please contact [Diane Carnahan](#), Admissions Coordinator.**

### ICS Yard Signs Available

Show your school pride and get your neighborhood talking about Immanuel Christian School. We have free yard signs available in the office. Stop by and pick one up for your yard today. Don't forget, a \$600 tuition credit is available for each family you refer to ICS. Click [here](#) to find out more.





## Back-To-School Picnic

ICS's 14th Annual Back-to-School Picnic will be held **Saturday, September 25 from 5:00 - 7:00 p.m.** (food, fun and fellowship) and **7:00-9:00 p.m.** (an outdoor movie, *A Night at the Museum*). We would like to express our special appreciation to this year corporate sponsor, **Michael & Son Services**. Click [here](#) to find out more about their great business. During the picnic, vendors will be offering parents the opportunity to shop for crafts, scrap booking, items jewelry, services, etc. and support fellow ICS families. A uniform consignment sale will also be held. Last year over 500 parents and students enjoyed the opportunity to fellowship with old and new friends. So, mark your calendar and plan on attending this year's picnic.

### Attention Crafters & Home Businesses:

Here's your chance to get the word out about your business and sell your products. At the Back-to-School Picnic on Saturday, September 25 from 5:00-7:00 p.m., we are offering you the opportunity to set up a booth to showcase your business to the entire ICS family. Contact [Laura Tweed](#) for more information and registration forms.

## American Heritage Girls Registration and Kick-Off Carnival

American Heritage Girls (AHG) is having a Registration and Kick-Off Carnival **Saturday, August 28, from 2:00 - 4:30 p.m.** at IBC in the Terrace Rooms. AHG a Christian Scouting group for girls in Kindergarten through 12th grade. American Heritage Girls is now starting its 6th year at Immanuel. Please come and join us or just come and see what we are about. At the Kick-Off Carnival we are planning to have booths of activities that cover all the areas of our badges, plus many more fun things to do. It is going to be soooo much fun. You don't want to miss it. **For more information about AHG, please contact [Jennifer Neighbors](#), Troop Coordinator.**

## Volunteer & Employment Opportunities

### Members Needed for NEW Parent Service Teams

Have you wanted to be a Room Parent or CIA parent in the past? Have you been hesitant to volunteer thinking there would be too much time commitment? We are looking for moms and dads who would like to work with other parents to provide volunteer support in each classroom. This is a wonderful opportunity to serve and use your gifts and abilities at ICS serving your child's teacher and class. **Please e-mail [Jill Rummel](#), Parent Service Team Coordinator, and let her know if you are interested in serving on a Parent Service Team.** If you have multiple children at the school, please list your order of preference for the grade you would like to assist. We will do our best to place you where you would like to serve as we balance the support for each class. We are so thankful for the many parents who volunteer their time and talents for our children each year. We couldn't do it without you!

### Lunch/Recess Volunteers Needed

Parent volunteers are needed to help in the lunch room and at recess from 11:30 a.m. - 1:30p.m. daily (K-4: 11:30-12:30 and 5-8: 12:30-1:30). While you help out, you can eat lunch with your kiddo, see them interact at recess, and get to know fellow parents and your child's classmates. We are in need of regular volunteers to help one day a week or every-other-week. Your help gives our great teachers a little break in the middle of their day to enjoy their lunch and chat with their colleagues. **Please contact [Shellie Schneider](#), Recess Supervisor, if you would like to volunteer.**



### Uniform Consignment Help

We need help for the uniform consignment sale! The sale will be held during the Back-to-School Picnic and is a great way to get some parent service hours early in the year. We will need help sorting clothes the week before the sale as well as help during the sale. **Please contact [Amy Coxon](#), Uniform Consignment Sale Coordinator, if you are interested in volunteering.**